How to Pay a Parking Ticket

Office of Student Accounts

Green Hall 119

stuaccts@tcnj.edu

TCNJ THE COLLEGE OF NEW JERSEY

How to Pay a Parking Ticket

1. Navigate to the TCNJ Parking Services Homepage and click on the CARS LOGIN button on the right side of the screen.

2. You will be directed to the main page of our AIMS portal. Click the Login button at the top left side of the screen.

3. Sign into the portal using your TCNJ SSO.

How to Pay a Parking Ticket

4. You will be directed to the account homepage where you can select the "Pay Ticket" option from the navigation menu below.

5. On the next page, you will be shown all unpaid tickets. Select the check box next to the ticket you would like to pay and then click the "View" option next to the balance.

*If you do not see the ticket listed, you can lookup the ticket with the Ticket # and License Plate #.

TCNJ THE COLLEGE OF NEW JERSEY

How to Pay a Parking Ticket

6. You will then be shown the details of the selected ticket such as Issue Date and Time, Current Status, Location, Vehicle Information, and Violations & Surcharges. To view the physical ticket, select the "View Ticket" option from the menu bar below the balance.

Here is an example of what a ticket looks like →

How to Pay a Parking Ticket

7. To continue the payment process, select the "Pay Ticket Now" option from the previous menu bar, and then make sure the correct ticket is selected, then click the "Pay Now" button.

8. The ticket will then be added to your shopping cart. Enter an email under the Contact Information section, then click continue.

How to Pay a Parking Ticket

9. Review the total amount and then enter your credit or debit card information in the required fields. Read over the terms and conditions enforced by our third party payment provider, Transact, and then click the green checkbox to agree. Then click Continue to be directed to the service fee page.

How to Pay a Parking Ticket

Please note that the Service Fees added by our third party provider, Transact, are subject to change. The fees presented in this user guide may differ from the fees you are presented with upon checkout.

Service fee

$3

This site is owned and operated by Transact Campus, Inc. If you choose to make a payment with a credit or debit card using Transact Campus SmartPay, you will be charged a service fee of **$3**, so your total amount is $28. This charge is assessed by Transact Campus, Inc. Service fees are included in your transaction and are paid directly to Transact Campus, Inc. Service fees are non-refundable.

By selecting continue, I acknowledge that I have read and accept the terms and conditionsterms and conditions of the Transact Campus, Inc. user agreement and I understand that my transaction includes a non-refundable service fee of **$3** for the use of Transact Campus SmartPay.

How to Pay a Parking Ticket

10. Complete a final review of the transaction. If everything is correct, enter your email address to receive a digital receipt, and then click the "Pay $_" button at the bottom left to submit payment.

How to Pay a Parking Ticket

A receipt similar to the one shown below will then be sent to the email you entered.

The College of New Jersey

Printed On: 8/6/2024 11:15 AM
Account #:
Receipt #:
Transaction: 8/6/2024 11:14 AM
Posted On: 8/6/2024

Items Paid
Payment (via Internet)
Faculty/Staff Permit   None   Faculty/Staff Permit $0.00
View Permit

Grand Total: **$0.00**

Amount Tendered:
Change Due:

Service charge is not reflected on this receipt
THANK YOU