

**WELCOME TO
THE COLLEGE OF NEW JERSEY**

**THE OFFICE OF STUDENT
ACCOUNTS**

What Are We Talking About

- Authorized User
- Cost of Attendance
- Bill Dates
- Payment Methods
- Parking
- Additional Information

Authorized User Access

- By law, TCNJ can only communicate billing and payment information to the registered TCNJ student.
- Student's can grant permission for their parent(s) or guardian(s) to have access to their account and the ability to communicate with college officials through our Authorized User feature. We will communicate with you as openly as possible between now and early June 2024.
- We operate in accordance to the Family Educational Rights and Privacy Act (FERPA) from 1974
- For more information on FERPA, please visit: <http://recreg.tcnj.edu/student-privacy-rights/#what>
- For more information on TCNJ's Authorized User feature, please visit: <http://authorizeduser.tcnj.edu/>



2023-2024 Undergraduate Direct Cost

(2024-2025 rates will be released in mid-July after our Board of Trustees meet)

<u>In-State</u>	<u>Fall '23</u>	<u>Spring '24</u>	<u>Year</u>
Tuition	\$ 7,353.00	\$ 7,353.00	\$ 14,706.00
Fees *	\$ 1,999.50	\$ 1,999.50	\$ 3,999.00
Room & Board **	\$ 7,728.09	\$ 7,728.09	\$ 15,456.18
Total	\$17,080.59	\$17,080.59	\$ 34,161.18

<u>Out-of-State</u>	<u>Fall '23</u>	<u>Spring '24</u>	<u>Year</u>
Tuition	\$ 10,294.50	\$ 10,294.50	\$ 20,589.00
Fees *	\$ 1,999.50	\$ 1,999.50	\$ 3,999.00
Room & Board **	\$ 7,728.09	\$ 7,728.09	\$ 15,456.18
Total	\$ 20,022.09	\$ 20,022.09	\$ 40,044.18

* Student Health Insurance - \$2,611.00 for 2023-2024. The fall semester fees will increase by this amount if a waiver is not submitted and approved by the deadline.

** Cost of room and an average meal plan. Cost differ based on meal plan selected.

Bill Due Dates

ACADEMIC YEAR 2024 - 2025 BILLING CALENDAR (dates subject to change)

Students are responsible for checking PAWS on a regular basis as it is possible for changes to occur between billing cycles.

Online: <https://studentaccounts.tcnj.edu/billing/billing-calendar/>

MONTH CHARGES APPLIED TO STUDENT ACCOUNT	EMAIL SENT TO STUDENTS TCNJ EMAIL	PAYMENT DUE DATE	LATE PAYMENT FINE AND HOLD APPLIED TO STUDENT ACCOUNT
FALL JULY 2024	INITIAL BILL WEEK OF JULY 29 th	2 ND WEEK OF AUGUST	AFTER BILL DUE DATE
SPRING JANUARY 2025	EARLY JANUARY	1 ST DAY OF CLASSES	AFTER BILL DUE DATE
STUDENTS WHO HAVE BEEN BILLED FOR EACH SEMESTER ARE SUBJECT TO DE-REGISTRATION FROM SEMESTER CLASSES FOR NON-PAYMENT			

An official TCNJ email will be sent to students advising them to check their student account in PAWS to view their bill. All billing notifications are done electronically via e-mail.

Students are responsible for notifying the responsible bill payer and/or signing up the responsible bill payer to receive e-mail billing notifications.

Online Payment Methods

Credit Card

Credit card payments are only accepted electronically via our student system (PAWS)

TCNJ accepts

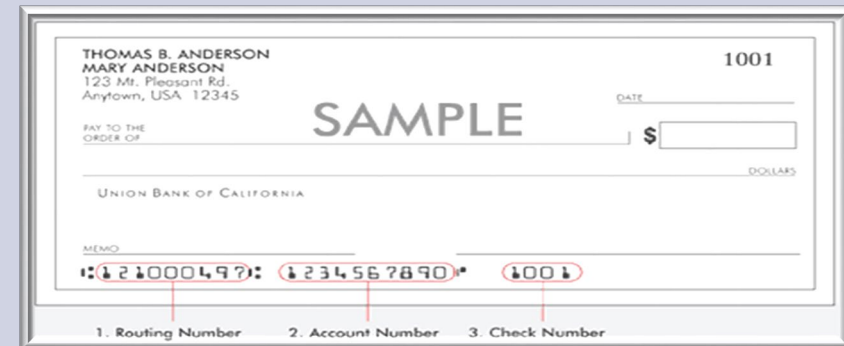


Our credit card processor currently charges a 2.85% convenience fee. International payments charged 4.25% convenience fee. The credit card processor keeps the convenience fee

E-Check

The funds can be debited from a U.S. checking or savings bank account in U.S. dollars.

Please be sure to have your routing and checking account number readily available to complete this transaction.



Checks drawn off of line of credit accounts (money market checks or home equity checks) are not accepted.

Payment in Person & By Mail



You may pay with

- Cash (in-person only with photo ID)
- Check
- Money order

Payment by check, 529 service, or money order may be sent to our bank's lock box :

The College of New Jersey

Office of Student Accounts

PO Box 781791

Philadelphia, PA 19178-1791



PLEASE do not send scholarship checks to the lock box.

The student's name and TCNJ 6 DIGIT PAWS ID number must appear on the check.

Tuition Payment Plan

Semester Plan – Fall and Spring
6 Months each semester / 6 Payments

- Covers the semester bill, enrollment fee of \$25 per semester (2023-2024)
- Fall semester - July 25th to December 25th
- Spring semester - January 25th to June 25th
- Enrollment begins in July for fall semester and November for spring semester
- Enrollment deadline for Fall: Early September , Spring: Early February
 - Payments due on the 25th of each month
 - No credit check or co-signer needed; this is NOT a loan



Student Injury and Sickness Insurance Plan (SISIP)

Annual Undergraduate
Cost \$2,611
(for year 2023-2024)



Billed only in the fall
semester



Introduction

Contact Information

Aetna COVID-19 Updates

NJ Senate Bill 2291 -
Hard Waiver Requirement

New Jersey Family Care (NJFC)

Alternative Health Insurance Plans

Student Health Plan

Waiver Form

Enrollment Form

Benefit Information >

The College of New Jersey STUDENT HEALTH INSURANCE PLAN

2023-2024 Academic Year

Health Insurance Requirement

Pursuant to New Jersey law, The College of New Jersey (TCNJ) is required to offer Student Health Insurance coverage to its full-time students. TCNJ meets the requirements of the state law by offering a Student Health Insurance Plan (SHIP) to its full-time students. Full-time students are automatically billed for the full amount of the insurance on their term bill by the Office of Student Accounts. Full-time students have the opportunity to waive/opt out of this coverage by providing evidence of health insurance coverage to the insurance company by the waiver deadlines established by TCNJ.

Insurance Cost & Coverage Periods

The student insurance plan is insured by Aetna Student Health and provides national coverage through their national PPO network. Students do not have to select a primary care physician and referrals are not required. **In order to keep the premium competitive, the following benefit changes were made: Deductible increased to \$500 preferred care/\$1,000 non-preferred care.**

Undergraduates & Graduates	Annual	NEW Spring/Summer
Coverage Dates	8/1/2023-7/31/2024	1/15/2024-7/31/2024
Insurance Cost	\$2,611	\$1,420
Deadline	9/22/2023	2/19/2024

Tuition Insurance Plan

Optional Tuition Refund Insurance, through GradGuard, covers the cost of tuition and related fees should a student have to withdraw or take a leave of absence from the College for unexpected health-related reasons.

Cost based on amount of coverage desired.

Fall Withdrawal Cycle	TCNJ Refund	Insurance Pays	Total Refund
Aug 27 - Sept 4	100%	0%	100%
Sept 5 - Sept 17	75%	25%	100%
Sept 18 - Oct 1	50%	50%	100%
After Oct 2 nd	0%	100%	100%

Enrollment into the Tuition Refund Insurance policy must be completed by the first day of the Fall 2024 semester

Visit: <https://studentaccounts.tcnj.edu/insurance/tuition-refund-insurance/>



Parking

Commuters

- May have a vehicle on campus with a valid decal
- Decals are ordered through CARS, our web-based parking system in early August. In-person requests are not accepted



Parents

- Please obtain a Visitor's pass from the Information Booth in front of Trenton Hall or Campus Police

Freshmen Residents

- Are NOT eligible to have a car on campus, however certain exceptions may be granted. Visit <https://parking.tcnj.edu/>
- May purchase up to two weekly passes to park on campus each semester



TCNJ Student ID Card

- Your TCNJ student ID is used for:



Photo
identification

Entrance to campus
buildings, fitness
facilities, and labs

Library
services

Admittance to
campus events

Get-It
wallet

Access to your meal
plan in the Eickhoff
Dining Hall

If lost/stolen, a new TCNJ ID can be obtained for a fee from the Office of Student Accounts located in Green Hall 119



Need Money for Books / Supplies – Excess Financial Aid or Overpayment ??

- College policy may allow you to transfer up to \$600 per semester onto your Get-it Card for educational purchases at the bookstore such as:
 - Textbooks
 - Supplies
- Get-it Card transfer forms are available on the Card Services website at <https://cardservices.tcnj.edu/forms/>
- Your credit balance can be transferred 2 weeks prior to the beginning of classes.

For Your Assistance – Student Account Tutorials

Student Accounts Office of the Treasurer

[HOME](#)[BILLING ▾](#)[TUITION & FEES](#)[REFUNDS](#)[RESOURCES & FORMS ▾](#)

PAWS Tutorials

Welcome to The College of New Jersey! The Office of Student Accounts has prepared instructional videos and slideshows geared towards incoming students and parents. These presentations will provide you with detailed information and screen shots on how to use PAWS, sign up for a payment plan, submit a health insurance waiver, and more. If you have any questions or problems after reviewing the instructions, please contact our office at (609) 771-2172 or stuacct@tcnj.edu.

Tutorials

- [How to Sign Up An Authorized User](#)
- [How to Waive Student Health Insurance](#)
- [How to Enroll into Student Health Insurance](#)
- [How to View Your Bill](#)
- [How to Pay Your Bill](#)
- [How to Enroll Into A Semester Payment Plan](#)

- [How To Sign Up For Direct Deposit](#)
- [How to Register Your Car For A Parking Decal](#)
- [How to Add Get-It Points](#)

Students Guides

- [How to Enroll or Waive Student Health Insurance PDF](#)
- [How to Sign Up for Direct Deposit of a Student Refund PDF](#)
- [How to Sign Up An Authorized User PDF](#)
- [How to Sign up for a Semester Payment Plan PDF](#)
- [How to Register a Car PDF](#)
- [How to Pay Your Bill PDF](#)
- [How to Add Get-It Points PDF](#)
- [How to View Your Bill PDF](#)
- [How To View Your Account Transactions PDF](#)

The Office of Student Accounts

Green Hall-Room 119

Academic Year Office Hours:

Monday - Friday 8:30am to 4:30pm

Summer Office Hours:

July 8th - August 8th

Monday-Thursday 8:00am- 4:30pm

College offices are closed Fridays in the summer
(May 24th – August 9th)

Contact Information:

Phone: 609.771.2172 Fax: 609.637.5111

Email: stuaccts@tcnj.edu – preferred method

