## THE COLLEGE OF NEW JERSEY OFFICE OF STUDENT ACCOUNTS SPRING 2023 BILLING CALENDAR

Students are responsible for checking PAWS on a regular basis. It is possible for changes to occur between billing cycles.

| COLUMN 1*   | COLUMN 2*                               | COLUMN 3*         | COLUMN 4*                                    |
|---|---|-------------------|--|
| MONTH CHARGES APPLIED TO STUDENT ACCOUNT  | EMAIL SENT TO<br>STUDENT'S TCNJ EMAIL   | PAYMENT DUE DATE  | LATE PAYMENT FINE APPLIED TO STUDENT ACCOUNT |
| NOVEMBER 2022   | INITIAL SPRING BILL<br>DECEMBER 1, 2022 | DECEMBER 15, 2022 | GRACE PERIOD                                 |
| DECEMBER 2022   | JANUARY 9, 2023                         | JANUARY 23, 2023  | JANUARY 31, 2023                             |
| ALL STUDENTS WHO RECEIVED AN E-MAIL REGARDING THEIR BILL FOR SPRING 2023 MAY BE SUBJECT TO DE-REGISTRATION IF THEIR BILL IS NOT PAID IN FULL BY THE JANUARY 23RD DUE DATE. A LATE REGISTRATION FINE IS ASSESSED TO RE-REGISTER. |   |                   |  |
| JANUARY 2023  | FEBRUARY 9, 2023                        | FEBRUARY 23, 2023 | FEBRUARY 28, 2023                            |
| FEBRUARY 2023   | MARCH 9, 2023                           | MARCH 23, 2023    | MARCH 31, 2023                               |
| MARCH 2023  | APRIL 3, 2023                           | APRIL 17, 2023    | APRIL 24, 2023                               |
| APRIL 2023  | MAY 1, 2023                             | MAY 15, 2023      | N/A  |
| MAY 2023  | JUNE 1, 2023                            | JUNE 15, 2023     | N/A  |
| JUNE 2023   | JULY 5, 2023                            | JULY 19, 2023     | N/A  |

<sup>\*</sup>Example: If any charges (tuition/fees/room/board/fines, etc...) appear on the student account during the month listed in column 1, the student will be notified with an official TCNJ e-mail on the date showing in column 2. The balance must be paid by the date listed in column 3 otherwise a late payment fine will be applied on the date listed in column 4.

An official TCNJ email will be sent to students advising them to check their e-bill via PAWS. The payment due date will also be included in the email and stated on the e-bill. STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE RESPONSIBLE BILL PAYER AND/OR SIGNING UP THE RESPONSIBLE BILL PAYER TO RECEIVE EMAIL BILLING NOTIFICATIONS. Please visit PAWS Self Service and click on the Auxiliary Access link.

For information regarding payment options and mailing addresses go to <a href="http://studentaccounts.tcnj.edu/billing/bill-payment-options/">http://studentaccounts.tcnj.edu/billing/bill-payment-options/</a>. Please write the student's PAWS ID number on all correspondence to the College. Failure to do so may result in a significant delay in processing payments.

All scholarship checks must be sent directly to The Office of Student Accounts, Green Hall 119, Ewing, NJ 08628-0718. Please include the student's PAWS ID number on the check.

## **ALL BILLING NOTIFICATIONS ARE SENT ELECTRONICALLY VIA EMAIL.**