



THE OFFICE OF STUDENT ACCOUNTS



HERE TO MAKE YOUR TRANSITION EASIER!



WHAT WE DO



The Office of Student Accounts serves students, faculty and staff of The College of New Jersey community by:

- Billing student tuition, fees, room and board, and student health insurance.
- Waiving and enrolling students in the student health insurance program.
- Processing refunds, issuing the College ID card.
- Establishing TCNJ GetIt Card accounts.
- Providing parking services through the sale or issuance of parking permits.

2018-2019 TOTAL UNDERGRADUATE DIRECT COST

<u>In-State</u>	<u>Fall 2018</u>	<u>Spring 2019</u>	<u>Year</u>
Tuition	\$6,473.74	\$6,473.74	\$12,947.48
Fees *	\$1,811.86	\$1,811.86	\$3,623.72
Room & Board **	\$6,808.60	\$6,808.60	\$13,617.20
Total	\$15,094.20	\$15,094.20	\$30,188.40

<u>Out-of-State</u>	<u>Fall 2018</u>	<u>Spring 2019</u>	<u>Year</u>
Tuition	\$12,331.07	\$12,331.07	\$24,662.14
Fees *	\$1,811.86	\$1,811.86	\$3,623.72
Room & Board **	\$6,808.60	\$6,808.60	\$13,617.20
Total	\$20,951.53	\$20,951.53	\$41,903.06

* **Student Health Insurance** - \$1,652.00 for the year. If you enroll or do not waive coverage, the Fall fees would increase by this amount.

** **Cost of room and meal plan 1.** Could differ based on meal plan selected.

BILL DUE DATE

FALL 2019 BILLING CALENDAR

Students are responsible for checking PAWS on a regular basis as it is possible for changes to occur between billing cycles.

Online: <http://studentaccounts.pages.tcnj.edu/billing/billing-calendar/>

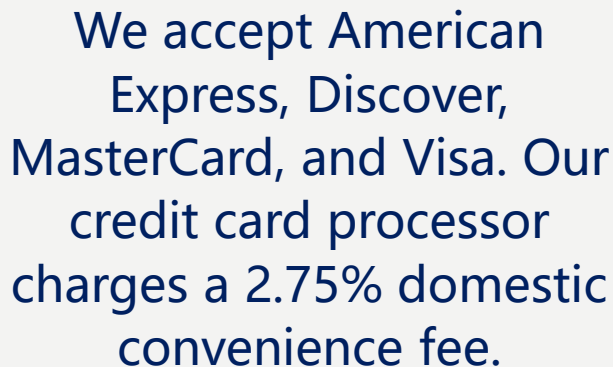
COLUMN 1*	COLUMN 2*	COLUMN 3*	COLUMN 4*
MONTH CHARGES APPLIED TO STUDENT ACCOUNT	EMAIL SENT TO STUDENT'S TCNJ EMAIL	PAYMENT DUE DATE	LATE PAYMENT FINE AND HOLDS APPLIED TO STUDENT ACCOUNT
PRIOR TO JULY 24, 2019	INITIAL FALL BILL JULY 24, 2019	AUGUST 7, 2019	GRACE PERIOD
JULY 24 –AUGUST 11, 2019	AUGUST 12, 2019	AUGUST 26, 2019	AUGUST 30, 2019
ALL STUDENTS WHO RECEIVED A JULY 2019 OR AUGUST 2019 BILL WILL BE ASSESSED A LATE PAYMENT FINE AND MAY BE SUBJECT TO DE-REGISTRATION IF THEIR STUDENT ACCOUNT IS NOT PAID IN FULL BY THE AUGUST 26th DUE DATE. A LATE REGISTRATION FINE IS ASSESSED TO RE-REGISTER.			

- An official TCNJ email will be sent to students advising them to check their student account in PAWS to see the bill.
- Students are responsible for notifying the responsible bill payer and/or signing up the responsible bill payer to receive e-mail billing notifications.

All billing notifications are done electronically via e-mail.

CREDIT CARD

TCNJ Accepts:



E-CHECK

Please be sure to have your routing and checking account number readily available to complete this transaction.

Checks drawn off of credit line accounts (money market checks or home equity checks) are not accepted.

PAYMENT IN PERSON & BY MAIL

You may pay with:

- Cash (in-person only)
- Check
- Money Order



- Checks shall be made payable to The College of New Jersey.
- Payment by check or money order can be sent to our lockbox:



The College of New Jersey
Office of Student Accounts
PO Box 781791
Philadelphia, PA 19178-1791

Do not send scholarship checks to the lock box.

The name of the student and TCNJ PAWS ID number
should appear on the check.

PAYMENT PLAN

Semester Plan- Fall and Spring
5 Months each semester / 5 Payments

- Covers the semester bill
- Fall semester plan runs from July 25th to November 25th
- Spring semester plan runs from December 25th to April 25th
- Semester enrollment fee of \$25.00
- Enrollment deadline for Fall: September 4th & Spring: February 4th

Payments due on the 25th of each month

No credit check or co-signer needed; this is NOT a loan

AUTHORIZED USER ACCESS

The screenshot displays the 'Maggie's Student Center' web portal. The interface is organized into several sections: Academics, Finances, Personal Information, and Admissions. The 'Personal Information' section is highlighted with a red box, and a red arrow points to the 'Auxiliary Access' link within the 'Demographic Data' sub-section. The 'Academics' section shows a message: 'You are not enrolled in classes.' The 'Finances' section includes links for 'My Account' and 'Financial Aid'. The right sidebar contains links for 'Holds', 'To Do List', 'Enrollment Dates', 'Advisor', 'TCNJ Quick Links', 'TCNJ Administrative Services', and 'TCNJ Resources'.

Maggie's Student Center ID

Academics

[Search](#)
[Plan](#)
[Enroll](#)
[My Academics](#)
[Enrollment Verification \(NSC\)](#)

You are not enrolled in classes.

enrollment shopping cart ▶

other academic... ▶▶

Finances

My Account
[Account Inquiry](#)
[Refund Direct Deposit](#)
[TCNJ Attendance Confirmation](#)

Financial Aid
[View Financial Aid](#)
[Accept/Decline Awards](#)

other financial... ▶▶

Personal Information

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)
[User Preferences](#)
[Privacy Settings](#)
[Auxiliary Access](#)

Contact Information

Permanent Address 2000 Pennington Road Ewing, NJ 08628	Residence Hall None
Mobile & Other Phones None	Campus E-mail Address tcnjstudent@tcnj.edu

other personal... ▶▶

Admissions

SEARCH FOR CLASSES

Holds
No Holds.

To Do List
No To Do's.

Enrollment Dates
[Open Enrollment Dates](#)

Advisor

Program Advisor
Nicholas Ratamess
609-771-3149
Sabrina Magliulo
609-771-2718
[details ▶](#)

TCNJ Quick Links
[myTCNJ Portal](#)
[PAWS Help & Tutorials](#)

TCNJ Administrative Services
[Records and Registration](#)
[Student Accounts](#)
[Financial Aid](#)

TCNJ Resources
[Student Affairs](#)
[Residential Ed. & Housing](#)

- For your protection and by federal law, we must comply with FERPA. Students need to give access to their parents / guardian in order for us to speak with them.
- For more information, visit <http://authorizeduser.tcnj.edu/>

STUDENT HEALTH INSURANCE PLAN (SHIP)

Student Health Insurance

A-Z Directory

[HOME](#) [LAWS](#) [WAIVER/ENROLLMENT](#) [EXPIRING ACADEMIC YEAR 2017-2018 PLAN](#)

WELCOME

Pursuant to New Jersey law, The College of New Jersey is required to offer student health insurance coverage to its full-time students. The College of New Jersey meets the requirements of the state law by offering student health insurance coverage to its full-time students. The plan being offered for Academic Year 2018-2019 is through Aetna Student Health. Full-time students are automatically billed for the full amount of the insurance on their term bill by the Office of Student Accounts. Full-time students have the opportunity to waive/opt out of this coverage by providing evidence of health insurance coverage to the insurance company by the waiver deadlines established by the College.

Recent Updates

[Information to all students regarding student health insurance offering for Academic Year 2018-2019](#)

[Information to all full-time students regarding mandatory health insurance waiver & enrollment process for Academic Year 2018-2019](#)

INFORMATION

[Claims, Policy Information, Dependent Coverage:](#)

Aetna Student Health Customer Service:

Phone: 1-877-480-4161

[Website](#)

[Waiver and Enrollment, Student Billing:](#)

The College of New Jersey's Office of Student Accounts:

Phone: 609-771-2172

Email: ship@tcnj.edu

[Website](#)

Campus Address: Green Hall, Room 119

- Annual Undergraduate Cost:

\$1,652 (2018-2019)



- Billed only in the Fall

TUITION INSURANCE PLAN

- Optional Tuition Refund Insurance covers the cost of tuition and related fees should a student have to take a leave of absence or withdraw from the College for unexpected health-related reasons.

- Sample only:

Fall Withdrawal Cycle	TCNJ Refund	Insurance Pays	Total Refund
Aug 28 - Sept 5	100%	0%	100%
Sept 6 - Sept 18	75%	25%	100%
Sept 19 - Oct 2	50%	50%	100%
After October 2	0%	100%	100%

- Enrollment into the Tuition Refund Insurance policy must be completed by the first day of the Fall 2019 semester.
- More information will be coming to your home residence via US mail in early August.

PARKING

Commuters

- May have a vehicle on campus with a valid decal
- Decals must be obtained through **CARS**, our web-based parking system.
- Decals cost \$105/year plus NJ sales tax or \$64/semester plus NJ sales tax. (2018-2019)

Parents

- Must obtain a visitor pass from the Information Booth in front of Trenton Hall or from Campus Police



Freshmen Residents

- Are NOT eligible to have a car on campus, however, exceptions are made in accordance to regulations.
- Can purchase up to two (1) week passes to park on campus each semester (\$20.00/week)(2018-2019)

In order to obtain these passes, you must bring your license and vehicle registration, with full payment to the Office of Student Accounts

TCNJ STUDENT ID CARD

- Your TCNJ Student ID is used for:

Library Services

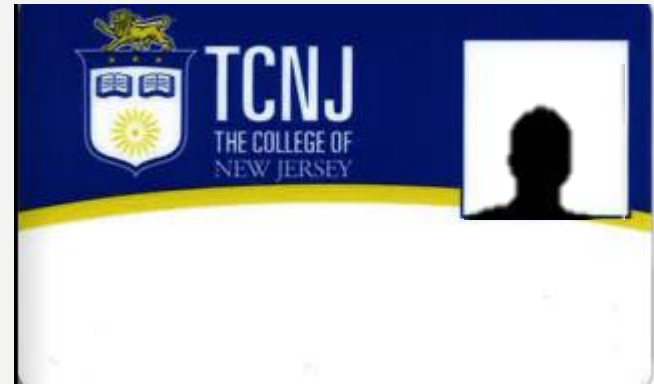
Photo Identification

Admittance to campus events

Access to your meal plan in the Eickhoff Dining Hall

Entrance to campus buildings, fitness facilities, and labs

- If lost/stolen, a new TCNJ ID can be obtained from the Office of Student Accounts in Green Hall 119 for \$10.00 (cash, check, credit/debit card – excluding AMEX)





GET-IT CARD

STUDENTS

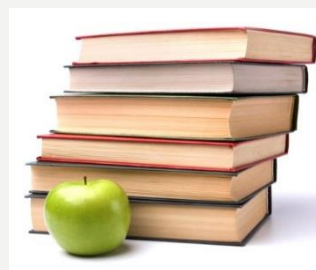
- Money to spend on campus, in the College Bookstore, box offices, printing, etc.
- Your points from your meal plan are not the same as the balance on your Get-It Card
- Points are used in the Lions Den, Library Café, Education Café, T-Dubs, C-Store
- You cannot spend Get-It points in Campus Town establishments (except for the College Bookstore)

PARENTS

- Grant additional access: give access to up to 4 people to see your online account
- Low Balance Warning: a low balance warning email can be sent to the student and others
- Automatic Deposits: setup recurring deposits when your balance gets low
- To manage the card online, visit: <http://cardservices.tcnj.edu>



- College policy may allow you to transfer up to \$600 per semester onto your Get-It Card for educational purchases at the bookstore such as textbooks and supplies.
- Get-It Card transfer forms are available in the Student Accounts office in Green Hall 119 or on our website at: <http://studentaccounts.tcnj.edu/>
- Your extra financial aid credit balance can be transferred 2 weeks prior to the beginning of classes in order to purchase books at the College Bookstore.



THE OFFICE OF STUDENT ACCOUNTS GREEN HALL – ROOM 119

Academic Year Office Hours:

Monday - Friday 8:30am to 4:30pm

Summer Office Hours:

July 9th-August 15th

Monday-Thursday 8:00am- 4:30pm



Contact Information:

Phone: 609.771.2172 Fax: 609.637.5111

Email: stuaccts@tcnj.edu