How To Sign Up For A Payment Plan





Plan Options

Semester 5 Months / 5 Payments

- Covers just the semester bill
- Fall semester plan runs from July 25th to November 25th
- Spring semester plan runs from December 25th to April 25th
- Minimal enrollment fee

Full-Year 10 Months / 10 Payments

- Covers full year bill
- Runs from July 25th to April
 25th
- Minimal enrollment fee
- Note: If signing up for a fullyear plan, be sure to <u>double</u> the amount from the fall

How To Sign Up For A Payment Plan

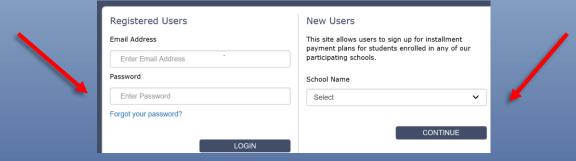
- Enrollment is web based only
- Online at https://commerce.cashnet.com/paymentportal
 - Customer service can be reached at 1-877-821-0625 to assist with any questions





• Once on the Payment Plan website, go to "New Users and select the College of New Jersey"

If you are a returning customer please log in with your credentials



- Select the plan you are interested in signing up for
- Enter credentials along with student's PAWS ID #

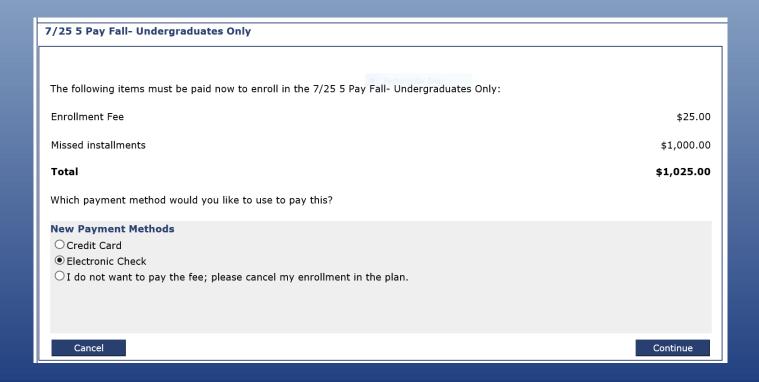
Be sure to sign up for the annual plan if you want to cover Fall & Spring

home	make payment	help	sign out					
The College of New Jersey								
								Nancy Test
7/25 5 Pay Fall- Undergraduates Only								
	is the total amou	nt you ı	want to divide into i	nstallments?			* Continue	

- After entering the plan amount, it will calculate how much you owe each month
- **If you sign up for an annual plan be sure to double the amount to cover both semesters**
 - In the next step you will need to provide students date of birth, graduation year and phone # click "Continue"

7/25 5 Pay Fall- Undergraduates Only					
*Date of Birth (MM/DD/YYYY):					
*Year of Graduation:					
*Phone Number (XXX-XXX- XXXX):					
Cancel	Continue				

- Enrollment fee and any missed payments must be paid at time of enrollment
 - Select method of payment and click "Continue"



Enter banking information and click "Continue"

IMPORTANT: Do not attempt to use credit card cash advance checks, brokerage account checks, or any check marked "Do Not Use for ACH". Your debit or credit card number will NOT work. You will need to enter your bank account number.

Only checks from regular checking accounts at U.S. domestic banks (including most credit unions) may be used for electronic check payments. Be sure to copy the routing/transit and account numbers very carefully from your check. If you enter incorrect values, or if you attempt to use a check that is not from a regular U.S. domestic bank checking account, your electronic check will be returned.

If you are unsure of whether or not your check can be used or what routing/transit and account numbers to enter, call your bank, ask them if your account can be used for ACH, and verify the correct numbers to use.

Bank Account Number	*				
Confirm Bank Account Number Account Type*	○ Checking ○ Savings				
Routing Transit Number	* What are my Routing Transit and Account Numbers?				
Account Holder Name	*				
Email Address wall@tcnj.edu *					
(Optional) Please provide a name for this payment method to be saved for future use: ex: 'MyChecking'					
Continu					

• Verify enrollment fee and first payment, then click "Submit Payment"

7/25 5 Pay Fall- Undergraduates Only

A confirmation email will be send to the student's email address. Monthly installment reminders will be send to the email address entered the payer during the payment plan enrollment process.

Account Holder Name: NANCY TEST

Account Number: XXXXX6789

Account Type: Checking

Routing Transit Number: 221271951

Bank: SPENCER SAVINGS BANK, SLA, ELMWOOD PARK, NJ

Date of Birth (MM/DD/YYYY): 02/14/1999

Year of Graduation: 2024

Phone Number (XXX-XXX-XXXX): 123-456-7890

Email Address: wall@tcnj.edu

Amount: \$1,025.00

Cancel

Submit Payment

- Payment confirmation for enrollment
- You will have the opportunity to enroll in automatic payments and validate the payment information

You are now enrolled in the 7/25 5 Pay Fall- Undergraduates Only. Your next installment of \$1,000.00 will be due on 8/25/2018.

Your payment for the Enrollment Fee has been accepted. Your receipt number for this is 235 and the amount paid is \$25.00.

Since you are enrolling after the normal starting date, payment for the installments you have missed has also been accepted. Your receipt number for this is 234 and the amount paid is \$1,000.00.

A receipt has been emailed to wall@tcnj.edu.

You will be notified when each installment is billed by an email sent to wall@tcnj.edu.

With this plan you have the ability to set up automatic payments to ensure that you don't miss out on any due dates! Would you like to set up automatic payments?

New Payment Methods

- \odot Yes, use the same payment information and email address I entered for the Enrollment Fee.
- O Yes, credit Card
- O Yes, electronic Check
- O No, I do not want to automatically pay.

Continue

Confirmation of auto pay set up

*There is a **2.45%** processing fee for using a credit card*

7/25 5 Pay Fall- Undergraduates Only

Please review the information below. To complete your enrollment in the automatic payment plan, click on 'Submit' below.

Automatic Payment Date	Amount
08/25/2018	\$1,000.00
09/25/2018	\$1,000.00
10/25/2018	\$1,000.00
11/25/2018	\$1,000.00

Account Holder Name: 221271951

Account Number: XXXXXX7890
Account Type: Checking

Routing Transit Number: 221271951

Bank: SPENCER SAVINGS BANK, SLA, ELMWOOD PARK, NJ

Email Address: wall@tcnj.edu

Cancel

Submit

• Completion of the enrollment process will produce an email confirmation indicting the enrollment process was successful.

7/25 5 Pay Fall- Undergraduates Only

You are now enrolled in the 7/25 5 Pay Fall- Undergraduates Only. Your first automatic payment will be for \$1,000.00 on 8/25/2018. A confirmation will be sent to the email address(es) you have submitted.

Return to Home





Additional Payment Plan Information

- Payments are due on the 25th of each month
 - No interest
- No credit check or co-signer needed; this is NOT a loan
 - To adjust your plan you may contact customer service (by phone or online) or contact TCNJ's Payment Plan Representative directly at

(609) 771-3145 or paymentplan@tcnj.edu

Plan increases can be done online only