

**THE COLLEGE OF NEW JERSEY
OFFICE OF STUDENT ACCOUNTS
SPRING 2018 BILLING CALENDAR**

Students are responsible for checking PAWS on a regular basis. It is possible for changes to occur between billing cycles.

| COLUMN 1* | COLUMN 2* | COLUMN 3* | COLUMN 4* |
|--|---|-------------------------|---|
| MONTH CHARGES APPLIED TO STUDENT ACCOUNT | EMAIL SENT TO STUDENT'S TCNJ EMAIL | PAYMENT DUE DATE | LATE PAYMENT FINE APPLIED TO STUDENT ACCOUNT |
| NOVEMBER 2017/ DECEMBER 1 – 6, 2017 | INITIAL SPRING BILL DECEMBER 6, 2017 | JANUARY 5, 2018 | GRACE PERIOD |
| MONTH OF DECEMBER AFTER THE 6 TH , 2017 | JANUARY 8, 2018 | JANUARY 22, 2018 | GRACE PERIOD |
| ALL STUDENTS WHO RECEIVED AN E-MAIL REGARDING THEIR BILL FOR SPRING 2018 MAY BE SUBJECT TO DE-REGISTRATION IF THEIR BILL IS NOT PAID IN FULL BY THE JANUARY 22nd DUE DATE (FIRST DAY OF CLASSES). | | | |
| JANUARY 2018 | FEBRUARY 8, 2018 | FEBRUARY 22, 2018 | FEBRUARY 28, 2018 |
| FEBRUARY 2018 | MARCH 6, 2018 | MARCH 20, 2018 | MARCH 27, 2018 |
| MARCH 2018 | APRIL 4, 2018 | APRIL 18, 2018 | APRIL 25, 2018 |
| APRIL 2018 | MAY 1, 2018 | MAY 15, 2018 | MAY 22, 2018 |
| MAY 2018 | JUNE 5, 2018 | JUNE 19, 2018 | JUNE 26, 2018 |
| JUNE 2018 | JULY 5, 2018 | JULY 19, 2018 | N/A |

*Example: If any charges (tuition/fees/room/board/fines, etc...) appear on the student account during the month listed in column 1, the student will be notified with an official TCNJ e-mail on the date showing in column 2. The balance must be paid by the date listed in column 3 otherwise a late payment fine will be applied on the date listed in column 4.

An official TCNJ email will be sent to students advising them to check their e-bill via PAWS. The payment due date will also be included in the email and stated on the e-bill. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE RESPONSIBLE BILL PAYER AND/OR SIGNING UP THE RESPONSIBLE BILL PAYER TO RECEIVE EMAIL BILLING NOTIFICATIONS. Please visit PAWS Self Service and click on the Auxiliary Access link.**

For information regarding payment options and mailing addresses go to <http://studentaccounts.tcnj.edu/billing/bill-payment-options/> . Please write the student's PAWS ID number on all correspondence to the College. Failure to do so may result in a significant delay in processing payments.

All scholarship checks must be sent directly to The Office of Student Accounts, Green Hall 119, Ewing, NJ 08628-0718. Please include the student's PAWS ID number on the check.

ALL BILLING NOTIFICATIONS ARE SENT ELECTRONICALLY VIA EMAIL.