

**THE COLLEGE OF NEW JERSEY
OFFICE OF STUDENT ACCOUNTS
SPRING 2017 BILLING CALENDAR**

Students are responsible for checking PAWS on a regular basis. It is possible for changes to occur between billing cycles.

COLUMN 1*	COLUMN 2*	COLUMN 3*	COLUMN 4*
MONTH CHARGES APPLIED TO STUDENT ACCOUNT	EMAIL SENT TO STUDENT'S TCNJ EMAIL	PAYMENT DUE DATE	LATE PAYMENT FINE APPLIED TO STUDENT ACCOUNT
NOVEMBER 2016/ DECEMBER 1 – 7, 2016	INITIAL SPRING BILL DECEMBER 8, 2016	JANUARY 6, 2017	GRACE PERIOD
MONTH OF DECEMBER AFTER THE 7 TH , 2016	JANUARY 9, 2017	JANUARY 23, 2017	GRACE PERIOD
ALL STUDENTS WHO RECEIVED AN E-MAIL REGARDING THEIR BILL FOR SPRING 2017 MAY BE SUBJECT TO DE-REGISTRATION IF THEIR BILL IS NOT PAID IN FULL BY THE JANUARY 23RD DUE DATE (FIRST DAY OF CLASSES).			
JANUARY 2017	FEBRUARY 3, 2017	FEBRUARY 17, 2017	FEBRUARY 24, 2017
FEBRUARY 2017	MARCH 7, 2017	MARCH 21, 2017	MARCH 28, 2017
MARCH 2017	APRIL 6, 2017	APRIL 20, 2017	APRIL 27, 2017
APRIL 2017	MAY 2, 2017	MAY 16, 2017	MAY 23, 2017
MAY 2017	JUNE 1, 2017	JUNE 15, 2017	JUNE 22, 2017
JUNE 2017	JULY 10, 2017	JULY 20, 2017	N/A

*Example: If any charges (tuition/fees/room/board/fines, etc...) appear on the student account during the month listed in column 1, the student will be notified with an official TCNJ e-mail on the date showing in column 2. The balance must be paid by the date listed in column 3 otherwise a late payment fine will be applied on the date listed in column 4.

An official TCNJ email will be sent to students advising them to check their e-bill via PAWS. The payment due date will also be included in the email and stated on the e-bill. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE RESPONSIBLE BILL PAYER AND/OR SIGNING UP THE RESPONSIBLE BILL PAYER TO RECEIVE EMAIL BILLING NOTIFICATIONS. Please visit PAWS Self Service and click on the Auxiliary Access link.**

For information regarding payment options and mailing addresses go to <http://www.tcnj.edu/~sfs/account/payoptions.html>. Please write the student's PAWS ID number on all correspondence to the College. Failure to do so may result in a significant delay in processing payments.

All scholarship checks must be sent directly to The Office of Student Accounts, Green Hall 119, Ewing, NJ 08628-0718. Please include the student's PAWS ID number on the check.

ALL BILLING NOTIFICATIONS ARE SENT ELECTRONICALLY VIA EMAIL.