

**THE COLLEGE OF NEW JERSEY  
OFFICE OF STUDENT ACCOUNTS  
SPRING 2013 BILLING CALENDAR**

Students are responsible for checking PAWS on a regular basis. It is possible for changes to occur between billing cycles.

COLUMN 1*	COLUMN 2*	COLUMN 3*	COLUMN 4*
<b>MONTH CHARGES APPLIED TO STUDENT ACCOUNT</b>	<b>EMAIL SENT TO STUDENT'S TCNJ EMAIL</b>	<b>PAYMENT DUE DATE</b>	<b>LATE PAYMENT FINE APPLIED TO STUDENT ACCOUNT</b>
NOVEMBER 2012	<b>INITIAL SPRING BILL DECEMBER 4, 2012</b>	JANUARY 7, 2013	GRACE PERIOD
NOVEMBER / DECEMBER 2012	JANUARY 8, 2013	JANUARY 22, 2013	GRACE PERIOD
<b>ALL STUDENTS WHO RECEIVED AN E-MAIL BILL FOR SPRING 2013 MAY BE SUBJECT TO DE-REGISTRATION IF THEIR BILL IS NOT PAID IN FULL BY THE JANUARY 22<sup>ND</sup> DUE DATE (FIRST DAY OF CLASSES).</b>			
JANUARY 2013	FEBRUARY 7, 2013	FEBRUARY 21, 2013	FEBRUARY 28, 2013
FEBRUARY 2013	MARCH 7, 2013	MARCH 21, 2013	MARCH 28, 2013
MARCH 2013	APRIL 1, 2013	APRIL 15, 2013	APRIL 22, 2013
APRIL 2013	MAY 1, 2013	MAY 15, 2013	MAY 22, 2013

*\*Example: If any charges (tuition/fees/room/board/fines, etc...) appear on the student account during the month listed in column 1, the student will be notified with an official TCNJ e-mail on the date showing in column 2. The balance must be paid by the date listed in column 3 otherwise a late payment fine will be applied on the date listed in column 4.*

An official TCNJ email will be sent to students advising them to check their e-bill via PAWS. The payment due date will also be included in the email and stated on the e-bill. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE RESPONSIBLE BILL PAYER AND/OR SIGNING UP THE RESPONSIBLE BILL PAYER TO RECEIVE EMAIL BILLING NOTIFICATIONS. Please visit PAWS Self Service and click on the Auxiliary Access link.**

For information regarding payment options and mailing addresses go to <http://www.tcnj.edu/~sfs/account/payoptions.html>. Please write the student's PAWS ID number on all correspondence to the College. Failure to do so may result in a significant delay in processing payments.

***All scholarship checks must be sent directly to The Office of Student Accounts, Green Hall 119, Ewing, NJ 08628-0718.***

**ALL BILLING NOTIFICATIONS ARE SENT ELECTRONICALLY VIA EMAIL.**