

**THE COLLEGE OF NEW JERSEY  
OFFICE OF STUDENT FINANCIAL SERVICES  
ACADEMIC YEAR 2008-2009 BILLING CALENDAR**

Students are responsible for checking TESS on a regular basis. It is possible for changes to occur between billing cycles.

The calendar below is designed for the billing cycle of continuing TCNJ students. **All incoming TCNJ students, including transfers and graduate students, will adhere to the billing payment date indicated in the official TCNJ billing e-mail sent to their respective TCNJ e-mail accounts after registration for classes.**

COLUMN 1*	COLUMN 2*	COLUMN 3*	COLUMN 4*
MONTH CHARGES APPLIED TO STUDENT ACCOUNT	EMAIL SENT TO STUDENTS TCNJ EMAIL	PAYMENT DUE DATE	LATE PAYMENT FINE APPLIED TO STUDENT ACCOUNT
JULY 2008	<b>INITIAL FALL BILL</b> JULY 14, 2008	AUGUST 15, 2008	AUGUST 25, 2008
<b>STUDENTS WHO REGISTERED PRIOR TO JULY 1, 2008 WILL BE SUBJECT TO DE-REGISTRATION IF STUDENT ACCOUNT IS NOT PAID IN FULL BY THE AUGUST 15<sup>TH</sup> DUE DATE.</b>			
AUGUST 2008	SEPTEMBER 5, 2008	SEPTEMBER 19, 2008	SEPTEMBER 29, 2008
SEPTEMBER 2008	OCTOBER 6, 2008	OCTOBER 20, 2008	OCTOBER 28, 2008
OCTOBER 2008	NOVEMBER 5, 2008	NOVEMBER 19, 2008	NOVEMBER 28, 2008
NOVEMBER 2008	<b>INITIAL SPRING BILL</b> NOVEMBER 24, 2008	JANUARY 9, 2009	JANUARY 16, 2009
<b>STUDENTS WHO REGISTERED PRIOR TO DECEMBER 15, 2008 WILL BE SUBJECT TO DE-REGISTRATION IF STUDENT ACCOUNT IS NOT PAID IN FULL BY THE JANUARY 9<sup>TH</sup> DUE DATE.</b>			
JANUARY 2009	FEBRUARY 6, 2009	FEBRUARY 20, 2009	FEBRUARY 27, 2009
FEBRUARY 2009	MARCH 6, 2009	MARCH 20, 2009	MARCH 30, 2009
MARCH 2009	APRIL 6, 2009	APRIL 20, 2009	APRIL 28, 2009
APRIL 2009	MAY 6, 2009	MAY 20, 2009	MAY 28, 2009
MAY 2009	JUNE 5, 2009	JUNE 19, 2009	JUNE 29, 2009

*\*Example: If any charges (tuition/fees/room/board/fines, etc...) appear on the student account during the month listed in column 1, the student will be notified with an official TCNJ e-mail on the date showing in column 2. The balance must be paid by the date listed in column 3 otherwise late payment fines will be applied on the date listed in column 4.*

An official TCNJ email will be sent to students advising them to check their student account on TESS. The payment due date will also be included in the email. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE RESPONSIBLE BILL PAYER AND/OR SIGNING UP THE RESPONSIBLE BILL PAYER TO RECEIVE EMAIL BILLING NOTIFICATIONS AT <http://www.tcnj.edu/~sfs/account/index.html>.** For information regarding payment options and mailing addresses go to <http://www.tcnj.edu/~sfs/account/payoptions.html>. Please write the student's TCNJ ID number on all correspondence to the College. Failure to do so may result in a significant delay in processing payments.

**ALL BILLING IS DONE ELECTRONICALLY VIA EMAIL. PAPER BILLS ARE NOT AVAILABLE!**